



Little Athletics Association of NSW Inc

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March 2010

## **2011 TRANS TASMAN TOUR COMMITTEE NOMINATION**

The Trans Tasman Tour Committee (Tour Committee), a sub Committee of the Little Athletics Association of New South Wales Inc., is responsible for the planning and operation of the Trans Tasman Tours.

The objective of Trans Tasman Tours is to provide for an interchange each year, alternating between Auckland and Sydney, of children, officials and supporters, with a Tour of approximately twelve days which:-

1. Is educational with exposure to people of another country, their customs and general environment in which they live.
2. Fosters fellowship and goodwill between the supporters of and participants in children's athletics.
3. Encourages involvement of families on both sides of the Tasman to act as hosts in entertaining in their own homes, the visiting contingent.
4. Provides children's athletics with emphasis on enjoyment of participation and personal achievement.
5. Generally provides an interchange of views on the management, administration and promotion of children's athletics in both countries.

Members of the Tour Committee are required to have a commitment to these objectives within the administrative policies of the Board of Management of the Association.

For practical purposes the general Trans Tasman Tour arrangements are usually in the administrative control of the Tour Committee, and the Trials, Team Selections and the conduct of the "At Home" Trans Tasman Challenge is in the functional control of the Championship Committee.

Nominations are now called from interested persons to fill the following positions on the Tour Committee:

Chairman/Tour Manager  
Secretary  
Souvenir Officer  
Public Relations Officer

Team Manager – Boys  
Team Manager – Girls  
Uniform Officer

It will be necessary for the Nominees to have a firm commitment to the following:

- A. Attend Tour Committee meetings as and when required.
- B. Planning and operation of the January 2011 Trans Tasman Tour by the Aucklanders to Sydney.
- C. Attend Selection Trials of NSW Team on Sunday, November 7, 2010  
Attend Tour activities and The Challenge in January 2011.

It would be desirable for the Committee, where possible, to also have a commitment for the Tour to Auckland in January 2012.

### **SUMMARY OF DUTIES AND RESPONSIBILITIES OF COMMITTEE**

|                                     |                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Tour Manager and Chairperson</b> | Accountable to Little Athletics Association of NSW Board of Management for the planning, organisation and conduct of the Trans Tasman Tour; chair committee meetings; liaise with the Auckland Children's Tour Committee regarding all aspects of the 2011 Tour; provide Board of Management with a report of the Tour. |
| <b>Tour Secretary</b>               | Keep records of all Tour Committee meetings; receive and dispatch all committee correspondence; prepare Tour report.                                                                                                                                                                                                    |
| <b>Team Manager – Boys</b>          | Responsible to Tour Manager for control and management of N.S.W. Boys Team, including appointment of Assistants for the Challenge Match.                                                                                                                                                                                |
| <b>Team Manager – Girls</b>         | Responsible to Tour Manager for control and management of N.S.W. Girls Team, including appointment of Assistants for the Challenge Match.                                                                                                                                                                               |
| <b>Public Relations Officer</b>     | Responsible to Tour Committee for Tour promotion with Centres and 'Pick Up a Kiwi' Day.                                                                                                                                                                                                                                 |
| <b>Uniform Officer</b>              | Responsible to the Tour Committee for Official Uniform quotations, ordering, delivery and distribution.                                                                                                                                                                                                                 |
| <b>Souvenirs Officer</b>            | Responsible to the Tour Committee for the purchase and sale of souvenirs and similar goods at all venues                                                                                                                                                                                                                |

**NOTE:** Nominations for the positions must reach The Secretary at the Association Office no later than ***Friday April 30, 2010***, by close of business. No late nominations will be considered.

**LITTLE ATHLETICS OF NEW SOUTH WALES Inc.**  
**TRANS TASMAN TOUR SYDNEY JANUARY 2011.**

**OFFICIALS NOMINATION FORM**

**Nominations close at the Association Office at 5pm, Friday 30 April, 2010.**

SURNAME..... CHRISTIAN NAMES.....

ADDRESS.....

..... POSTCODE.....

TELEPHONE ( ).....

CENTRE.....

I submit this Nomination for the position of.....  
for the 2011 Trans Tasman Tour Planning Committee.

Experience with large groups (e.g. Camps, previous Tours, large scale planning)

.....  
.....

Period of involvement with Little Athletics.....years.

Positions.....

.....

Other details.....

.....  
.....

The Little Athletics Association of NSW Inc. has a policy of conducting background checks on applicants for any position that has direct contact with children. All information obtained is strictly confidential.

I have read the attached and understand the responsibilities involved should my nomination be successful.

I agree that it is my responsibility to ensure that this Nomination Form addressed to The Secretary, reaches the LAANSW Office, by **Friday 30 April, 2010.**

.....  
***Nominee – signature***

**We, the undersigned Centre Executive, fully support this nomination.**

Centre Chairperson .....  
*Name (Print)* *Signature*

Centre Secretary/Treasurer .....  
*Name (Print)* *Signature*